

The AI Decision Loop

A repeatable process for choosing and reviewing AI tools.

1. Define the Need

Job, outcome, constraints and risk

2. Evaluate Fast

Screen with Fit, Access, Scale and Trust

3. Test on Real Work

Use one representative task and success criteria

4. Decide and Set Guardrails

Set limits for data, cost, review and exit

5. Use and Iterate

Improve the workflow and document what works

6. Review Regularly

Recheck value, alternatives, pricing and policy
